



Parking Services

**MONTHLY PARKING APPLICATION / LEASE AMENDMENTS**

LOT NUMBER     INDIVIDUAL  COMPANY  EFF. DATE

NEW  ADD  CHANGES TO PREVIOUS APP.  CANCELLATION

**APPLICANT INFORMATION**

APPLICANT NAME  COMPANY NAME  BUS. PHONE

BILLING ADDRESS  HOME PHONE

PERMIT #  KEYCARD #  BLDG. NAME  CO CONTACT NAME

**QUANTITY OF ASSIGNED SPACES**

RESERVED		UNRESERVED		TANDEM		AUTHORIZED BY
QTY	RATE	QTY	RATE	QTY	RATE	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**VEHICLE INFORMATION**

MAKE / MODEL <input type="text"/>	LICENSE PLATE # <input type="text"/>	MAKE / MODEL <input type="text"/>	DRIVERS' LICENSE # <input type="text"/>
ALTERNATE VEHICLE <input type="text"/>	LICENSE PLATE # <input type="text"/>	MAKE / MODEL <input type="text"/>	STATE <input type="text"/>

**TAX INFORMATION**

TAXED YES  NO  IF THE ANSWER IS NO, WHAT IS THE TAX EXEMPT NUMBER?

**PLEASE READ THIS CAREFULLY**

This permit allows you to park one vehicle in a designated area at your sole risk. ABM Parking Services does not agree to safeguard your vehicle or assume care, custody or control of your vehicle or its contents. ABM Parking Services is not responsible for fire, theft, damage or loss to your vehicle or its contents. Only a license to park is granted hereby, and no bailment is created. In the event that a lawsuit is filed for any casualty to your vehicle or its contents, you agree to defend and indemnify ABM Parking Services for any other type of loss including reasonable attorney fees. This is your entire contract and no ABM Parking Services employee may modify or waive any of its terms. This contract is cancellable in 30 days by either party.

**MONTHLY PARKING RULES & REGULATIONS**

- 1.) Monthly parking fees are due the first of each month. If not paid by the fifth business day of the month, parking privileges are subject to cancellation. Pre-pay permit facility payments are due by the 20th of the prior month to assure timely receipt of valid hang-tag. All checks made payable to ABM Parking Services. An invoice must be issued as your receipt.
- 2.) Use of the hang-tag by other than the designated user may result in cancellation of the monthly parking privileges. Monthly parking authorization permits are non-transferrable.
- 3.) Monthly Permits must be VISIBLY DISPLAYED on vehicles at all times when using the facility. Cars entering without current, visible monthly permit are subject to the maximum daily rate.
- 4.) ABM Parking Services reserves the right to confiscate all non-valid or non-renewed permits and or keycard permits.
- 5.) Keycard holders should not take tickets from ticket machine. If you have forgotten your keycard, please notify the parking attendant. If you have taken a ticket to gain entrance, please submit the ticket at the exit. Each facility manager is responsible for all missing tickets. Your cooperation is appreciated.
- 6.) Monthly permit holders must park in designated areas.
- 7.) Customer agrees to report any damage caused by customer's vehicle. If discrepancies exist, please see the parking manager.
- 8.) Customer agrees to follow the instructions of garage/lot personnel and/or posted signage.
- 9.) Prior notice of termination is required. Please contact facility manager.
- 10.) Do not leave tickets or keycards in vehicles.
- 11.) Do not leave valuables, phones in vehicle. Lock all possessions.
- 12.) Do not provide all keys.

**I AGREE TO ACCEPT MONTHLY PARKING PRIVILEGES BASED UPON THE ABOVE CONDITIONS.**

APPLICANT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

APPROVED BY \_\_\_\_\_